

12.16.2020

Questions and Answers:

Questions related to the Scope of Services:

B. The proposal asks for signage displaying security company information, how many sites/locations will the signage need to be displayed?

Answer: 3 sites require signage – Dwellings, Kearney Center, and Westgate

E. The proposal states that body cameras should be worn to ensure encounters are recorded, then states not all encounters require recording notation in a log. Is this a requirement or just additional requests that may or may not affected the agency's scoring?

Answer: Proposals will be scored according to the management plan's ability to meet the scope of services described in the ITN. We recommended that vendors submit a management plan that includes an option with body cameras with associated costs so the different costs can be evaluated.

H. The proposal asks that the contractor provide a newsletter and communicate with law enforcement, does the agency have contact information from local law enforcement agencies to obtain this information?

Answer: Yes, our agency can provide point of contacts with local law enforcement to obtain this information.

I. It is our understanding that the Kearney Center is currently inoperable, are there locations at the other sites- the Dwellings, Seven Hills, Suburban, and Westgate to monitor the visitations, i.e., gate, booth, etc.?

Answer: According to our current plan, there are no locations that require security officers to check baggage of visitations like we will have at the Kearney Center when it reopens. Security officers will need to verify if people on our property are residents and allowed to be there by asking for identification and verifying with program rosters that agency will provide. We do have a gate at Westgate but no security booth. Our plan for the security officer at Westgate is to patrol the entire campus and buildings rather than station at the gate.

K. For clarity, invoicing will be submitted weekly and paid weekly is this correct? Also, when does the billing week start and end?

Answer: Invoices can be submitted as frequently as weekly but not required. Any invoice received by Friday close of business, will be paid by check the following Friday. The invoice should only include service dates that have occurred, no advance billing.

N (ii). This requires 13 hours per day shift, is this correct?

Answer: Correct.

Question: In regards to the Provision compliance of noted Acts, is the agency requiring proof of compliance or acknowledgement of compliance within the proposal?

Answer: Acknowledgement of compliance within the proposal and proof of compliance will be required before signing a contract.